

EXHIBIT I

Dear Applicant:

The AFDRB is reviewing your application. We have identified that your application indicates a claim of a mental health condition or experience of sexual assault or sexual harassment that existed or occurred during military service. We have identified that your application may not contain sufficient records of your claimed condition or experience and/or that it existed or occurred during military service. If you would like the AFDRB to consider any additional records, please mail them to us within 60 days of the date of this letter.

We remind you that, by signing your application, you have authorized the AFDRB to review medical records available to it through the U.S. government's systems of records, which generally includes the following:

- your in-service medical records;
- records of providers who are employed by the Department of Veterans Affairs (VA);
- records of providers who participate in Tricare, or other insurance providers who partner with the VA, and whose records are saved in the VA's system of electronic medical records;
- any records from civilian health care providers that have been given to the VA already.

However, the AFDRB is unable to view or consider other civilian health care records unless you send a copy of them to us.

If you would like the AFDRB to consider additional records, including evidence showing that a particular experience occurred or your mental health condition existed in service, please mail them to us within 60 days of the date of this letter. You may also refer to the FAQs at [\[URL\]](#) for examples of such records and medical and legal referrals. Please send any further information to the following address:

Air Force Review Boards Agency
Attn: Discharge Review Board
3351 Celmers Lane
Joint Base Andrews, MD 20762-6602

Or e-mail them to SAF.MR.DRB.workflow@us.af.mil. Consideration and processing of your application will be suspended for 60 days while we wait for your response. If at the end of the 60 days we have not received a response or a request for an extension, processing of your application will proceed without additional records. You may also request additional time if necessary by contacting the AFDRB by mail or e-mail.

If you would prefer not to send any additional materials, please let us know at your earliest convenience by e-mailing SAF.MR.DRB.workflow@us.af.mil or sending a letter to the address above, and we will continue processing your application without further delay.